

**Athey Creek Middle School PTSA**  
**General Meeting**  
**Friday, Nov. 3, 2017 at 9:30 a.m.**  
Held in the ACMS staff room

**Call to Order** (*Jennifer Tabor*)

President Jennifer Tabor called the meeting to order at 9:31 a.m. and thanked everyone for coming -- 12 attended and quorum was met.

**Principal's Report** (*Joel Sebastian, Principal*)

- Great year opening – kids are engaged in courses, and fun events have happened and are coming.
- Early release day – teachers had time to discuss engagement, common formative assessments and rating those using DOK levels (see DOK – Depth of Knowledge handout). They want to make sure they are using appropriate levels of rigor for their lesson targets.
- There will be two professional days in Nov. – one organized by him, and the other by the teachers.
- Korea – one group has been here (Oct.) and another is coming (Jan.).
- Turkey Trot – part of it is about lessons regarding food insecurity (canned food drive), and the cash donations will benefit the Gorge restoration.
- Andrew Young, a leader in the Civil Rights Movement, will be a speaker at Athey this Monday – all are welcome.

**Approval of Minutes**

Toni Cacciatore moved that the Oct. 6, 2017 general meeting minutes be approved, it was seconded, and they were approved unanimously. Copies of these minutes were distributed prior to the beginning of the meeting via email (and hardcopy at the meeting).

**Board Reports**

**President's Report** (*Jennifer Tabor*)

- Reminder to use Amazon Smile, so our PTSA receives funds.
- Garage Sale – VP Jen Drew and Victoria O'Kain are going to co-chair Tuesday morning drop-offs (first one is 12/12 from 8am-9:30am). Pres. Tabor will chair the Saturday morning drop-offs (first one is 1/6, either 9-11am or noon), and is looking for a co-chair for this.
- Looking for a chair to organize Craigslist items.
- The sale will be at the end of April 2018, and lots of volunteers will be needed – sign-ups will be through the website.

### **Vice President's Report** (*Jen Drew*)

- VP Drew could not attend, but Pres. Tabor stated for her that she is the current garage sale contact – her email is [PTSAVP@gmail.com](mailto:PTSAVP@gmail.com)

### **Secretary's Report** (*Bethany Wurtz*)

- Please sign the sign-in sheet (see attachment).

### **Treasurer's Report** (*Nicole Rusk*)

- An updated 2017-18 Treasurer's Report covering 7/1/17 – 10/31/17 was distributed (see attachment). Nicole had to leave early, so Pres. Tabor mentioned a few budget items at this time.

### **Membership Report** (*Patty Caveney*)

- Patty Caveney reported she'll be working on membership entry during Nov. – we currently have 166 members.
- Brief discussion on numbers – Sec. Wurtz looked back at prior year's minutes and found that there were 205 members in 2015-16 (target had been 214, which represented a 5% increase over prior year), and there were 188 members for 2016-17 as of December 2016 minutes with 215 being the target.
- Athey Creek has fewer students this year with the opening of the new Meridian Creek MS.

### **Volunteer Coordinator's Report** (*Bobbi Kelly*)

- Bobbi could not attend the meeting, no report.

## **Committee Reports**

### **Back-To-School Dance** (*Laura Greyerbiehl*)

- Laura could not attend the meeting, no report.

### **TASA "Teacher and Staff Appreciation" Meals** (*Rachel Stevenson*)

- Rachel could not attend the meeting, sent report -- Pres. Tabor indicated all food for the upcoming TASA lunch should be at the school by 10:30 a.m., info. on PTSA Facebook page or email Rachel with questions.

### **Student Store** (*Kim Jordan*)

- Pres. Tabor spoke for Kim Jordan who could not attend. It's open on M/W/F and is doing well, and currently there are enough volunteers to staff it. Kim has requested that someone volunteer to update the signage/look of the store.

### **Parent Education** (*Elaine Cozart*)

- Elaine could not attend the meeting, but Pres. Tabor indicated she was meeting with her in Nov. to make plans surrounding upcoming parent education.

**PTSA Website** (*Tracy Gilday*)

- Tracy reports she is continuing to work on the new website – email her with your feedback – the more you give her, the better the site can be. AtheyCreek.PTSA.com.
- She’s working on - 1) Integrating banking systems, 2) volunteers, will send auto-reminders, 3) garage sale, 4) forms.

**New Business**

- Turkey Trot is coming up, please volunteer! It’s not a PTSA sponsored event, but a school event, so if you want to volunteer, please email Sarah Bray.
- Brief discussion about wording of proposed amendment to PTSA Standing Rules 2017-18 from Pres. Tabor (see attachment).
- Patti Caveney motioned to approve the new amendment, it was seconded, and unanimously approved.
- Tracy Gilday motioned to approve the new wording for this amendment (2 changes, in bold below):  
“3. Submission for replacement grant must be complete by **April 30 of the year for which the original grant was approved.**”  
“4. If replacement grant is not received within the time period specified in #3 of amendment to standing rules, original grant **may** be considered expired.”  
Both wording changes were seconded, and were approved unanimously.
- Copies of Ms. Bowen/Ms. Heaton’s revised granted application dated 11/1/2017 (see attachment) were distributed by Pres. Tabor. Tracy Gilday motioned that this revised grant be approved, it was seconded, and unanimously approved.

**Adjourn**

With no further discussion, the meeting was adjourned by President Jennifer Tabor at 10:54 a.m.

Attachment A: Sign-in sheet

Attachment B: DOK hand-out from Principal Sebastian

Attachment C: PTSA Financial Report 7/1-10/31/17 from Nicole Rusk

Attachment D: Amendment to Standing Rules 2017-18

Attachment E: Copy of Ms. Bowen and Ms. Heaton’s revised grant application

Date Minutes Approved: \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_