

**Athey Creek Middle School PTSA**  
**General Meeting**

**Friday, Mar. 2, 2018 at 9:30 a.m.**

Held in the ACMS staff room

**Call to Order** (*Jennifer Tabor*)

President Jennifer Tabor called the meeting to order at 9:31 a.m. – 7 members attended and quorum was met.

**Approval of Minutes**

Tracy Gilday moved that the Feb. 2, 2018 general meeting minutes be approved, it was seconded, and they were approved unanimously.

**Principal's Report** (*Caitlin Klenz, Assistant Principal*)

- There is a 2-day extension to the school year due to the two snow days. June 14 is now the last day of school – it will be a half day.
- State testing assessments – all tests will be held in May, except for 8<sup>th</sup> grade Science testing which will be held the last week in April. Dates will be sent out ahead of time and students should bring headphones. They've worked out a schedule where time will be taken from each class (so as not to miss entire classes), and students will test for 1-2 hours per day, then return to their regular schedules.
- Spring conferences are coming up, and they are experimenting with different models – there are pros and cons to each. AP Klenz asked for feedback on preferences as to types of conferences.
- Safety. The Superintendent has asked for feedback on safety measures and this can be given online now – a link was also sent out to all parents/guardians. AP Klenz distributed and summarized a handout, which shows visual tiers of lock-downs, etc. and said they have posted color copies of these on the school's walls. The district hired an outside company and they developed an action plan.
- The safety drills are really practiced. They practice evacuation drills every month, and practice the lock-out or lock-down drills generally every other month. The lock-down goal is 15 seconds (as recommended by the consultants) and they have been achieving this. Students should not bring anything to school for safety reasons such as doorstops.
- There is also a safety tip-line, which anyone can call – called Safe Schools Oregon – this information on is on the website.

**Board Reports**

**President's Report** (*Jennifer Tabor*)

- Thank you to all of those volunteers who have worked on the garage sale!
- Amazon Smile has raised \$143.93 YTD as of Feb.
- Jennifer will get the grant request forms to teachers this month.

**Vice President's Report** (*Jen Drew*)

- Jen Drew could not attend.

**Secretary's Report** (*Bethany Wurtz*)

- Nothing to report.

**Treasurer's Report** (*Nicole Rusk*)

- Nicole Rusk distributed copies of her monthly Treasurer's Report (7/1/17-2/28/18) and noted a few items on it including student dance expenses and student store. She's ordered more checks.

**Membership Report** (*Patty Caveney*)

- Nothing to report.

**Volunteer Coordinator's Report** (*Bobbi Kelly*)

- Bobbi could not attend. Jennifer asked that volunteers keep signing up to help!

**Committee Reports****Back-To-School Dance** (*Laura Greyerbiehl*)

- Laura reported that the dance on Feb. 9 was a success – there were just under 200 kids in attendance. The next dance will be on May 4<sup>th</sup> with the theme, "May the 4<sup>th</sup> be with you."

**TASA "Teacher and Staff Appreciation" Meals** (*Rachel Stevenson*)

- Rachel could not attend. Jennifer Tabor reported that we still have a few spots open for the March TASA – please sign up.

**Student Store** (*Kim Jordan*)

- Kim had to leave by the time we got to her report. Nicole Rusk reported for her – there are 5 open spots for this month for the store, please sign up to volunteer.

**Parent Education** (*Elaine Cozart*)

- Elaine could not attend. Jennifer thanked Elaine for coordinating the parent education night Screenagers, it was a great movie. They had to pull out extra chairs for more people who showed up, and the moderator kept the conversation going after the movie.

**PTSA Website** (*Tracy Gilday*)

- Tracy continues to work on the new website she's developed. The next task is working on making it friendly for mobile phones. We also need to start advertising the new website and PTSA.

**New Business**

- Jennifer Tabor noted the garage sale drop-off times and dates are on the agenda.

**Adjourn**

With no further discussion, the meeting was adjourned by President Tabor at 10:45 a.m.

Attachment A: Sign-in sheet

Attachment B: Monthly Treasurer's Report

Attachment C: Lock-Down, Lock-Out handout

Date Minutes Approved: \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_